2018 - 2019 Santa Barbara AEBG Consortium: Adult Education Block Grant ACTIVITY CHART

YOUR PROGRAM/AGENCY NAME:
Santa Barbara Public Library's Adult Literacy Pre-ESL Program
IDENTIFY OFFICIAL AEBG PROGRAM AREA 1 – 7 as identified in the AEBG Three-Year Plan: Programs for immigrants eligible for educational services in citizenship, English as a second language, and workforce preparation.

NO.	OBJECTIVE	ACTIVITY DESCRIPTION	TIMELINE FOR COMPLETION	PERSON OR AGENCY RESPONSIBLE	OUTCOME	DATA CAPTURE METHOD
1.	Implement training module developed in pilot program	Bi-monthly 4-hour training sessions for bilingual tutors interested in working with pre-ESL learners	Begins 4/15/2019, bi-monthly thereafter	SBPL/Devon Cahill	Continuous, regularly scheduled trainings to increase number of tutors trained to work with pre-ESL learners	Access, Excel
2.	Implement Pre-ESL intake and initial learner assessment procedure developed in pilot program	Fine tune existing intake process to better assess pre-ESL learners	Begins 4/21/2019, on-going	SBPL/Devon Cahill	Better assessment will enable us to prioritize matches based on commitment	Access, Excel
3.	Determine pre-ESL learner/tutor pairs	Work with learners and tutors to make successful matches	Begins 4/30/2019, on-going	SBPL/Devon Cahill	Better matches lead to more commitment from learner	Access, Excel
5.	Tutor observations	Observe tutor/learner pairs. Meet with tutors to discuss methodology and best practices	Begins 5/15/2019, on-going	SBPL/Devon Cahill	Improved approach to learner-centered practice to increase learner	Access, Word, Excel

EMAIL THIS FORM TO SBAEBG@GMAIL.COM

					persistence and attain stated goals	
6.	Maintain at least 25 active tutor/pre-ESL learner pairs	Continued follow up with tutor to ensure persistence and movement toward learner goal	10/01/2019	SBPL/Devon Cahill	25 active pairs	Access, Excel
7.	Evaluate program-Year 1 Evaluation	Assess/measure effectiveness of program after 1 year	05/15/2020	SBPL/Devon Cahill	Effectiveness of all aspects of program evaluated	Access, Excel

EMAIL THIS FORM TO SBAEBG@GMAIL.COM