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**REGULAR PUBLIC MEETING | October 4, 2023 | 9:00am-10:30am**

Location: Santa Barbara City College, Wake Campus, Room #2  
300 North Turnpike, Santa Barbara 93110

**I. Call to Order**

- a. 9:04am

**II. Roll Call & Establishment of Quorum**

- a. Members present: Noelle Barthel, Luis Servin, Carola Smith  
b. Members in absentia: Gerardo Cornejo  
c. Quorum established

**III. Welcome from Consortium Chair Carola Smith**

- a. Carola welcomes the public and consortium members as this is the first in-person meeting since before the COVID school closures.

**IV. Public and Entity Comment\***

- a. none

**V. Information Items**

- a. Consortium Member updates

Carola relays that the School of Extended Learning has hired a new Basic Needs Center (BNC) Coordinator, Juan Quesada who recently served as the GED Assessment Testing Coordinator. The BNC center will be new to the school and will include several resources that are currently offered at the credit campus. She also relays that SEL has hired three part-time staff members to help in the admissions offices to help with the influx of adult learners applying to our programs. Collegewide, she relays that the SBCC Strategic Plan will be in the final phase and will be reviewed by the SBCC Board of Trustees in the Fall. Lastly, Carola recognizes and honors US Senator Dianne Feinstein who passed away last week.

Luis relays that he is working with partners on a wind/energy project for jobs being created. He relays that the REACH program of the region recently released their strategic plan and recommends that if there are any public comments to do so within the next 30 days. He also relayed engaging with the local Chamber of Commerces to gather more their workforce needs. Workforce will also convene a Mapping Initiative to identify the local partners and their offerings to increase communication and to bring our local businesses together to work with the workforce. Lastly, he relays that the workforce has commissioned BW Research to conduct an updated Workforce report.

Sarah is also working to engage different groups and thinking about how to connect teachers to industry. They have CTE industry meetings for North County teachers (1 per month) and will be moving that back to South County SB this year. She also relays that the teacher externship program will be continuing this Fall and will engage industry partners for a summer opportunity that will host high school CTE teachers for a week at their respective sites and the SBCOE will pay a stipend for each teacher. She relays that the early childcare educator apprenticeship program is up and running and their first apprenticeship cohort will be starting their coursework soon.

- b. Corlei Prieto provides announcements and legislative updates

Corlei welcomes Sarah as this is her first in-person meeting. She relays that our Consortium has closed out the 4<sup>th</sup> quarter report for year 7 and are meeting the challenge to expend funds at a faster rate. Due to the new McCarty Bill, it is imperative all Consortia ensure that they do not exceed carryover of more than 15% from the previous year. Corlei will be working with the Consortium to identify programs that are not meeting their expenditure timelines and helping program leaders ensure that they are meeting their expenditure goals listed on their Consortium-approved Request for Proposal applications. She also commends the Workforce for the recent State Street Job Fair as our CAEP SBAEC program leaders participated in this event.

**VI. Consent Items**

- a. none.

**VII. Discussion & Action Items**

- a. Leveraging Funds: Grants and Upcoming Program Initiatives

Workforce presents a brief summary of Workforce grants and initiatives. For example, they have an adult dislocated program for SB County residents and a Career Program to assist English Language Learners to help them secure employment. They also have a grant called QUEST which focuses on the those recently unemployed and impacted by COVID. They have a new grant called Breaking Barriers to help the youth find jobs and to provide them with a multitude of Workforce services.

Lastly, they have a Prison to Employment grant to help adult learners attain employment. Corlei and Jeanette participate in the conversation and relay that partner engagement is a CAEP initiative and introduce Celine Park who serves as the Director of Employer Engagement. She will be working for both the credit and noncredit programs. Jeanette from the Career Skills Institute presents the new CAEP English Language Learner Program and describes existing noncredit Allied Health Programs. She relays the new health tracks plan to be developed once the appropriate staff have been hired to lead this much-need initiative to increase healthcare workers in our region. Sarah relays that their K-12 Strong workforce application included 10 district partners and of them, three industry sectors were identified with one of them being the health sector. Carola relays to Sarah that our local San Marcos High School will be offering dual enrollment courses in this sector. Luis relays that an he would like to incorporate these health courses and initiatives in the upcoming Workforce Board meeting. Celine relays an opportunity for those interested in becoming a mediator for the district attorney's office to help those incarcerated and/or those being released to assist them in educational and career support. She would like offer the CSI and Workforce programs and offerings to this population.

- b. CAEP SBAEC 2023-2024 Request for Proposals & Budget Sheets (unallocated funds)
  - SBCC NC Career Skills Institute (CSI)
  - SBCC NC English as a Second LanguageLuis made a motion a approve. Noelle seconded.  
Vote: Ayes: 3, Absentee: 1
- c. CAEP SBAEC 2023-2024 YR 9 DRAFT Budget & Recommendations  
Luis made a motion a approve. Noelle seconded.  
Vote: Ayes: 3, Absentee: 1

**VIII. Next Regular Public Meeting**

- a. November 1, 2023

**IX. Adjournment**

- a. 9:56